



The S.S. Noah Registration Form

Date _____

Parent / Guardian Information:

Parent #1 Name _____ E-mail _____

Address _____ City _____ State _____

Home Phone _____ Work Phone _____ Cell Phone _____

Parent #2 Name _____ E-mail _____

Home Phone _____ Work Phone _____ Cell Phone _____

Child's Information:

Name of each child (Last name if different)	Birth Date	Sex Circle One	Allergies
_____	_____	M / F	Y / N
_____	_____	M / F	Y / N
_____	_____	M / F	Y / N
_____	_____	M / F	Y / N

Please explain any additional information concerning your child's allergies/special needs:

Emergency Information:

In the event of an emergency and I am unable to be reached, I authorize the following persons to pick up my child/children:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____



The S.S. Noah Registration Form (page 2)

Emergency Contact Information:

Name of Physician

Address

Phone

Name of Hospital

Address

Phone

Consent for Medical Treatment:

I give consent for S.S. Noah to secure any and all necessary medical care for my child.

Parent Signature

Date

Field Trip Information: (for children 6 and up)

Circle all that apply:

1. **Transportation:** I hereby give / do not give my consent for my child to be transported and supervised by the S.S. Noah's employees.
2. **Water Activities:** I hereby give / do not give my consent for my child to participate in water activities.
3. **Field Trips:** I hereby give / do not give my consent for my child to participate in field trips.

Signature of Parent / Guardian

Date

School Information:

My child attends the following public school and his/her immunization record is on file at the school and all immunization, vision/hearing screen tuberculosis test are current as required by Family Protective Services.

Name of School

Address

Phone

How Did You Hear About the S.S. Noah Playcare Center?:



The S.S. Noah Operational Policies

Hours of Operation:

Monday - Friday 6:30 am - 10:00 pm; Friday 6:30 am - midnight; Saturday 10:00 am - midnight. Please make sure to arrive to pick up your child before closing time. There will be a fee of \$1.00 per minute after closing time.

Holiday schedule will be posted.

Admitting & releasing children:

S.S. Noah must have a completed registration form and operational policy before enrollment. If children are not enrolled in public school, parents must also provide immunization records by the first visit and a physician's health statement within one year of admission. Initial registration fee is \$30 per family. It is due on the first visit and is non-refundable. You must renew this \$30 fee on each family anniversary date.

Any person dropping off a child must completely fill out the sign in sheet, leaving a valid phone number each time. Children will only be released to the person who knows the days confidential I.D. number, or the person authorized to pick up that day with a valid photo identification.

Reservations are required for infants (6 weeks-17 months). We will only hold a reservation for 30 minutes. Please call if you are unable to make your reservation. For any reservation that is not cancelled, there will be a \$10 fee.

Ill Children:

The S.S. Noah cannot accept children who are ill into our care. Children must be fever free for at least 24 hours before coming to The S.S. Noah. If your child becomes ill while at the center, you will be contacted immediately to pick up your child.

Dispensing Medicine:

The S.S. Noah will dispense medicine if a medication authorization form is completely filled out upon drop off. The medicine must not be expired, and must be labeled with the child's name and directions for giving it. The original medicine container is preferred.

Movies & Video Games:

Any video games brought to the center must be rated "E" for Everyone and no Teen or Mature games allowed. Movies also need to be rated "G".



The S.S. Noah Operational Policies (page 2)

Parental Notifications:

Please remember to update emergency contact information. In the event of an emergency, we will contact the parent immediately and call 911.

Discipline & Guidance:

We always strive to have a positive atmosphere in our center. Prior to any discipline, caregivers use positive redirection and discussion of the situation with the child. We use praise and encouragement of good behavior instead of focusing only upon unacceptable behavior. We do use brief supervised separation or time-out from the group as a last resort. This would be a minute per age of the child. No corporal punishment or verbal abuse of any nature is allowed. For the safety of all children, those who show repeated misbehavior or biting will be asked to take a two-week break from The S.S. Noah.

Meals & Snacks:

Complimentary snacks are provided at 10:00 am, 3:00 pm, and 8:00 pm. Lunches are served for infants & toddlers at 11:30 am and school aged children at 12:00 pm, dinner is served at 6:00 pm. Meals are on additional fee of \$3.25, or you may provide your own. If a child is late being picked up and is present during mealtime, a meal will be provided for them at a \$3.00 charge. Breakfast can be purchased for \$2.00 between the hours of 7:00 am - 8:30 am.

A parent choosing to provide a child's meals and/or snacks from home understands S.S. Noah is not responsible for the child's nutritional value or for meeting the child's daily food needs.

Visiting the Center:

Parents are welcome to visit the center any time you choose. We maintain an open door policy and a manager will always be available to answer any questions or concerns you may have.

Miscellaneous:

Children are asked to dress comfortably, ready to participate in indoor and outdoor activities. Children must remove their shoes when entering the center. Socks must be worn at all times. Chewing gum is not allowed in the center.

Please see the director or manager if you would like to review a copy of the minimum standards, review the center's most recent inspection report, contact the local licensing office, PRS child abuse hotline, and PRS website.

Immunization Requirements:

Your child must have on file current state and city immunization requirements by the first visit. Your child will be refused admittance into the center on the first visit if records are not available. Hearing and vision testing is required for children starting at age 4.



The S.S. Noah Operational Policies (page 3)

All personal belongings must be marked with the child's name. Please note, your child is responsible for any items he/she chooses to bring into the center. We strongly recommend all toys and personal items be left at home. The S.S. Noah is not responsible for any items left in the center: jackets, blankets, stuffed animals.

Signature of Parent or Legal Guardian

Date

The S.S. Noah is regulated by Family Protected Services. The minimum standards policies for child care centers and our inspection reports are available for review. We maintain an open door policy. Parents may visit and observe our center at any time. A manager is always available to discuss any concerns. *Family Protected Services local licensing office: 8700 North Stemmons Freeway, Suite 104, Dallas, TX 75247 Phone: 1-800-582-6036. Online: www.dsps.state.tx.us*

Parent Signature

Date

Release:

I certify that my child is in excellent health and physical condition and has no medical, physical, or mental condition, which has not been disclosed to The S.S. Noah on this registration form.

Parent Signature

Date